

ECF No. 261258

**GOVERNMENT OF ASSAM
ADMINISTRATIVE REFORMS, TRAINING, PENSION & PUBLIC GRIEVANCES
DEPARTMENT DISPUR:::GUWAHATI::6**

No. PPG-11015/4/2022-PPG-ARTPPG

Date: 02-Jan-2023

ORDER

For smooth implementation of the Kritagyata portal, AMTRON is hereby directed to instruct all the PSKs to scan Service Books of the retirees for verification of HoO immediately and to generate Pay fixation Sheet against each Service Book by Special Sewa Kendra Operators within 7 (Seven) days after submission of the pension proposal through the Kritagyata portal.

Further, all the field level offices will submit the signed copies of the system generated Forms to the Director of Pension, Assam within 7 (Seven) days after submission of the proposal through online. For this purpose, deployed manpower from AMTRON will ensure for timely preparation of Pay fixation Sheets for uploading in the portal and for their submission thereof.

Director of School Education will closely monitor the above practice on regular basis so that there are no pending cases lying with IS/DEEO/DI to be forward to the Director of Pension, Assam after getting approval in the portal.

O/o the Director of Pension, Assam will strictly adhere the sequence of the proposal received through the Kritagyata portal and approve accordingly on first come first serve basis for proper implementation of Kritagyata.

**Signed by Shantanu P
Gotmare**

Date: 02-01-2023 12:17:51

Commissioner & Secretary to the Govt. of Assam,
ARTPPG Department

Copy to :-

1. The Principal Secretary to Hon'ble CM, Assam, Dispur.
2. The Principal Accountant General (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
3. Smti. S. Pyarelal, Deputy Director General, NIC, Assam.
4. The Secretary to the Govt. of Assam, Department of School Education, Dispur.
5. The Director (IT), NIC, Block-F, Dispur.
6. The Director of Elementary/Secondary ^{Education}, Assam, Kahilipara, Guwahati-19 for information and necessary action.
7. The Director of Pension, Assam, Housefed Complex. Last Gate, Dispur for information and necessary action.
8. The Managing Director, AMTRON, Industrial Estate, Bamunimaidam, Guwahati-21 for information and necessary action.

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- 9. All Deputy Commissioners, Assam.
- 10. All IS/DEEO/DI Assam for information and necessary action.
- 11. For uploading in Departmental website.

By order etc.,

**Signed by Monita
Borghain**

**Date: 07-01-2023 12:53:06,
ARTPPG Department**