

GOVERNMENT OF ASSAM  
ADMINISTRATIVE REFORMS AND TRAINING DEPARTMENT  
DISPUR:: GUWAHATI-6

Dated Dispur, the 14<sup>th</sup> September 2018

**ORDERS BY THE GOVERNOR**

**NOTIFICATION**

No. AR.58/2014/Pt/57 : In partial modification of Notification No. AR. 58/2014/Pt/30 dated 26.03.2015 and with a view to ease the present workload of the Deputy Commissioners and to ensure efficient functioning of the Deputy Commissioners' Office, Governor of Assam is pleased to indicate the functions and responsibilities of Deputy Commissioners(DCs) at Annexure -I and that of District Development Commissioners (DDCs) at Annexure -II. Deputy Commissioners will continue to perform their statutory functions.

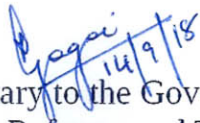
Sd/-  
Secretary to the Government of Assam  
Administrative Reforms and Training Department

Memo No. AR.58/2014/Pt/57-A

Dated Dispur, the 14<sup>th</sup> September 2018


copy to:

1. All Additional Chief Secretary/ Principal Secretary/Commissioner and Secretary/Secretary to the Government of Assam  
.....Department
2. Commissioner and Secretary to the Government of Assam, Dispur
3. Additional Chief Secretary to the Hon'ble Chief Minister, Assam
4. P.S. to Ministers/Ministers of State, Assam
5. P.S. to Chief Secretary, Assam, Dispur, Guwahati-6
6. Chairman, Assam Administrative Tribunal, Guwahati
7. Chairman, Assam Board of Revenue, Guwahati
8. Chairman, Assam Public Service Commission, Khanapara, Guwahati-22
9. All Deputy Commissioner/All District Development  
Commissioner .....
10. Commissioner of Divisions.....
11. Personnel (A) Department, Dispur, Guwahati-6 for uploading the same in their website.
12. The Director, Assam Government Press, Bamunimaidan, Guwahati-21for publication of the Notification in the next issue of the Assam Gazette. He is also requested to send 1000 printed copies of the same to this Department.

  
Joint Secretary to the Government of Assam  
Administrative Reforms and Training Department

## COMMITTEES TO BE HEADED BY DEPUTY COMMISSIONER OF DISTRICTS

Sl. No	Name of the Department/Office	Name of the Programme/Project/Scheme	President/ Chairman
1	2	3	4
1	District Transport Officer	1. Regional Transport Authority 2. District Road Safety Committee	Deputy Commissioner
2.	Inspector of Schools	1. Selection of different categories of scholarships 2. Compassionate ground appointment 3. Rashtriya Maddhyamik Shiksha Achari	Deputy Commissioner
3.	Revenue	1. Sub-Divisional Land Advisory Committee	Deputy Commissioner
4.	Deputy Director, Economics & Statistics	1. Sub-Divisional Committee on Agril Statistics	Deputy Commissioner
5.	District Information and Public Relation Officer	1. Vehicle Auction Committee	Deputy Commissioner
6.	Superintendent, Industrial Training Institute	1. Admission Selection Committee 2. District Selection Committee for recruitment of Grade- III & Grade-IV Staff	Deputy Commissioner
7.	Chief Executive Officer, Fish Farmers Development Agency	1. Vehicle Auction Committee	Deputy Commissioner
8.	General Manager, District Industries and Commerce Centre	1. Task Force Committee (PMEGP)	Deputy Commissioner
9	Education	1. Compassionate Ground (DLC) 2. Allotment of DISE Code (DLRC) 3. Rationalization of Teachers (DLC) 4. Procurement of materials (DLPC) 5. Engagement of Contractual Employees (DLSCCE) 6. Civil Works Activities 7. Child Tracking System	Deputy Commissioner
10	Health and Family Welfare	1. District Health Societies 2. District Task Force Committee	Deputy Commissioner

  
 15/9/18  
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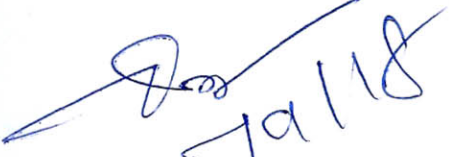
## COMMITTEES TO BE HEADED BY DISTRICT DEVELOPMENT COMMISSIONER (DDC)

Sl. No.	Name of the Department/Office	Name of the Programme/Project/Scheme	President/Chairman
1	2	3	4
1.	Member-Secretary, DWSC cum Executive Engineer (PHE)	1. District Water and Sanitation Committee of Total Sanitation Campaign.	District Development Commissioner
2.	Astt. Director Handloom & Textile	1. Project Package Scheme 2. Deen Dayal Hathkargha Protshahan Yojna 3. Chief Minister Assam Vikash Yojna	District Development Commissioner
3.	Divisional Office, Soil Conservation	1. I.W.M.P. (D.W.D.U.) District Watershed Committee	District Development Commissioner
4.	Executive Engineer Agriculture Mechanization Division	1. AACP Tractor & Power Tiller at 20:30:50 basis 20% down payment 30% Government subsidy 50% Bank Loan & STW/LLP at 50 % subsidy. 2. Assam Bikash Yojana 2008-09 Tractor at 50% subsidy	District Development Commissioner
5.	District Social Welfare Office	1. District Level Committee for S.N.P. 2. District Level Claim Disposal Committee for Mukhya Mantrir Jiban Bima Achoni 3. District Level Monitoring Committee for Construction of WWC building 4. Mukhya Mantrir Mahila Sammridhi Achoni	District Development Commissioner
6.	Deputy Commissioner Office	1. Implementation and Monitoring Committee for implementation of National Green Corps 2. District Development Committee Meeting 3. MSDP District Level Committee 4. RGMSY (Rajiv Gandhi Memorial Sansthapana Yojana)	District Development Commissioner
7.	District Agriculture Office	1. DACC (Assam Agriculture Competitiveness Project) 2. Agriculture Technology Management Agency (Governing body) 3. National Food Security Mission-Rice 4. Assam Bikash Yojana 5. Technology Mission for Integrated Development of Horticulture 6. National Mission for Medicinal Plant 7. Assam Agricultural Competitiveness Project (STW/LLP)	District Development Commissioner
8.	General Manager, District Industries and Commerce Centre	1. Task Force Committee (PMEGP) 2. District Level Committee under Kalpataru (Component-III) 3. Vocational Training under ASOM BIKASH YOJANA 4. District Level Committee for Udyog Jyoti Achani 5. District Level Committee under State Industrial Policy 2003 6. District Level Committee for Micro Enterprises for issuance of Eligible Certificate under State Industrial Policy 2008	District Development Commissioner
9.	District Housing Officer, Assam State Housing Board	1. 20 point programme JHW-EWS Scheme	District Development Commissioner
10.	Deputy Director, Town & Country Planning	1. Swarna Jayanti Shahari Rozgar Yojnana (SJSRY) 2. Integrated Development for small & Medium town (IDSMT)	District Development Commissioner
11.	Deputy Director, Dairy Development	1. District Level Monitoring and Evaluation Committee (DLMEC) for implementation of Civil works under Dairy Development, Assam	District Development Commissioner
12.	District Animal Husbandry & Veterinary Officer	1. R.K.V.Y. (Construction)	District Development Commissioner
13.	District Youth Co-Ordinator Nehru Yuva Kendra	1. District Advisory Committee on Youth Programme	District Development Commissioner
14.	Cane and Bamboo Technology (Guwahati Centre)	1. Bamboo Cluster Dev Project at Janigog	District Development Commissioner
15.	Executive Engineer, PWD, Nalbari State Road Division	1. PMGSY	District Development Commissioner
16.	Education	1. Assam Venture Educational Institute (DSC) 2. Pre-Matric Scholarship for Minority Student (DLSC) 3. Chief Minister Scholarship Examination (DLC) 4. State Award for Teacher (DLSC) 5. Smart School Selection (SSSC) 6. CM's Scholarship (DLC)	District Development Commissioner
17.	District Sports Office	1. Assam Vikas Yojana 2008-2009 2. District Sport Complex	District Development Commissioner
18.	District Adult Education Officer cum Member, Secretary, Zila Saksharata Samity	1. Total Literacy Campaign/Zila Saksharata Samity	District Development Commissioner

Secretary  
Government of Assam  
A.R. & T. D. Disput. C.

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19.	Development Officer, Assam State Development Corporation for Scheduled Caste Ltd.	1. District Level Selection Committee under NSFDC for selection of beneficiaries 2. District Level Selection Committee for selection of beneficiaries for skill development training for rehabilitation of Manual Scavengers (SRMS)	District Development Commissioner
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15/9/18  
Secretary  
Government of Assam  
A.R.&T. Department  
Assam Secretariat [C]  
Dispur, Guwahati 6